

Future Years Forum Workplan

April 2013 – March 2014

Aim: To support the voices of older people to promote their fulfilling lives

Outcome	Activity	Work Group/Lead	Timescale	Funding required	Qrtly update
By addressing economic wellbeing					
<p>Outcome 1 Older people's organisations across the region understand the changes to welfare benefits and the impact this could have for older people.</p>	<ul style="list-style-type: none"> • Identify an expert who could hold information sessions at four meetings (one in each sub-region). • Offer older people's organisations the opportunity to hold an information session at one of their meetings • Future Years selects the organisations • Invite local Age UK information and advice workers to attend • Sessions booked, information sessions held, older people share their knowledge with other colleagues. • Information handout produced and disseminated 	Administrator	July - March	£2,000	<ul style="list-style-type: none"> • Raised at Age UK Y&H Information and Advice Network. I&A professionals willing to do the sessions when more clarity on welfare reform. • Information for flyer received from Age UK I&A Manager.

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Outcome 2 Maintain an understanding of Material Deprivation as an indicator of economic wellbeing.	Raise awareness of Material Deprivation as an indicator of economic wellbeing amongst older people's organisations	Future Years Committee members	Ongoing	£0	
Outcome 3 Future Years to sponsor NEA to run sub-area workshops to train accredited energy champions	<ul style="list-style-type: none"> • Identify older people's organisations in each sub-region to hold a workshops • Trainers booked; training events held; energy champions accredited • Groups funded report back to Future Years forum on outcomes 	Administrator	July - Sept	£3983	<ul style="list-style-type: none"> •
By improving health and social inclusion					
Outcome 4 Local Older People's organisations are engaged and working on dementia friendly initiatives	<ul style="list-style-type: none"> • Join the Yorkshire & Humber Dementia Action Alliance . • Ensure representation at their quarterly meetings • Promote the work of the Y&H DAA • Raise awareness of the work in connection with 	Administrator Operational Group And Future Years	Ongoing	£0	<ul style="list-style-type: none"> • Action plan submitted to Y&H DAA. • JW / SM attending meetings. • Dementia a standing item on Friday news.

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	<p>Alzheimers and dementia via the Friday News and website updates</p> <ul style="list-style-type: none"> • Encourage people to register for the 1m Dementia Friends, www.dementiachallenge.dh.gov.uk • Manage a discussion thread on dementia on the Knowledge Hub 	Committee members			
<p>Outcome 5 To encourage older people's organisations to influence the work of local authorities and CCGs through encouraging attendance at Health and Well-Being Boards, Scrutiny Panels, Clinical Commissioning Group events, dementia forums and transport forms</p>	<ul style="list-style-type: none"> • Support local older people's organisations to understand the structures and issues that older people can influence • Feedback to Future Years Forum meetings • Share information with LA Older People's Champions & their lead officers 	Forum members	Ongoing	£0	•
By developing the Future Years Forum and effective administration of the forum					

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	<ul style="list-style-type: none"> • Advertise consultation opportunities in the Friday news letter. • Ensure the voice of older people is represented by responding to consultations across the region, captured in a single response branded as Future Years. 				consultations responded to by FY members.
<p>Outcome 8 Forum business: administrative support, financial management and internal communications are organised efficiently and effectively.</p>	<ul style="list-style-type: none"> • Following the successful pilot, confirm the new way of working (Operational Group / Task and Finish Groups) • Organise AGM and elect officers • Ensure appropriate communication between meetings e.g. weekly email and papers sent out one week before meetings • Provide secretariat to the Exec Committee 	<p>Operational Group</p> <p>Administrator</p>	Ongoing	<p>£120 (room hire for Ops Group)</p> <p>£6115 – secretariat support)</p> <p>£703 (contribution to office space)</p>	<ul style="list-style-type: none"> • Ops Group meetings held: 24.06.13; 05.09.2013 • AGM – venue booked, agenda drafted • Friday news sent out weekly • New style meeting booked for 11.09.2013.

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	<p>meetings and the Operational Group – sending out papers; taking minutes; booking venue etc.</p> <ul style="list-style-type: none"> • Hold 4 meetings a year but increase length of meeting to ensure all business covered. Hold one meeting outside Leeds. • Make quarterly expenditure reports to the Forum and DWP. • Ensure that members claim expenses • Look at constitutional status of Future Years to improve sustainability options 	Task and Finish Group		<p>£120 (room hire for FY meetings)</p> <p>£911 (finance officer time)</p> <p>£600 (travel expenses)</p>	Spend:

