

Future Years Forum Workplan

April 2012 – March 2013

Outcome	Activity	Work Group/Lead	Timescale	Funding required	Qrtly update April – December 2012
Outcome 1a). Forum business and internal communications are organised efficiently and effectively	<ul style="list-style-type: none"> • Agree and implement revised Forum structure • Organise AGM and elect officers (September) • Organise annual Away Day to plan the year forward 	Operational Group	Ongoing	£2,800 (incl. £1,500 for AGM; £1,300 for Away Day;)	<ul style="list-style-type: none"> • Revised structure agreed 11.06.2012 • Operational group meetings held • AGM held • Annual away held 16.04.2012, workplan produced and agreed.
					Spend:
Outcome 1b) Administrative support and financial management to Future Years Forum provided effectively	<ul style="list-style-type: none"> • Ensure appropriate communication between meetings e.g. weekly email and papers sent out one week before meetings (Set up Friday emails) • Provide secretariat to the Forum meetings – sending out papers; taking minutes; booking 	Admin	Ongoing	£3,276 (incl £1,000 expenses plus £2276 admin -2 hours a week, inc. office costs)	<ul style="list-style-type: none"> • Friday emails being issued to all Forum members.

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	<ul style="list-style-type: none"> • Develop publicity material / information leaflet explaining the work of Future Years • Distribute the leaflet to local forums 	Task and Finish Group / Admin	July / August	£1200	
<p>Outcome 3</p> <p>Hold Annual Conference to promote the work of the Forum</p>	<ul style="list-style-type: none"> • Book the venue, speakers, workshop facilitators etc. • Promote the event to older people and professionals working with older people • Manage the responses; liaise with the venue on numbers, catering etc. • Prepare the papers, presentations 	Task and Finish Group	Autumn	£3,500	<ul style="list-style-type: none"> • Conference held on 15.11.2012 in Sheffield ‘Combatting Isolation and Loneliness in Partnership’. • Speakers from Campaign to End Loneliness, DoH, Fire Service, WRVS, Rotherham Less Lonely Campaign. • 63 delegates attended. <p>Spend</p>
<p>Outcome 4</p> <p>Future Years to sponsor NEA to run sub-area workshops to train</p>	<ul style="list-style-type: none"> • Offer local forums the opportunity to apply for money to hold a training event 	Task and Finish Group		£2,000 (£500 per sub – region)	<ul style="list-style-type: none"> • Dates agreed with NEA to hold events in Leeds, York, Hull and Sheffield (Jan – Feb 2013)

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accredited energy champions	<ul style="list-style-type: none"> • Future Years Forum selects the groups to fund • Funding issued; training events held; energy champions accredited • Groups funded report back to Future Years forum on outcomes 				
Outcome 5 Y&H provides relevant & timely responses to national consultations		Operational Group and Task Group	Ongoing	£400	•
					Spend:
Outcome 6 The voice of older people in Yorkshire & Humber is heard at regional, national and ministerial levels and influences policy development	<ul style="list-style-type: none"> • Map the 'pyramid of engagement' of Future Years members to show strength of the collective voice • Identify gaps • Increase engagement to ensure full representation from the region • Ensure representation 	Task and finish Group	Maximum 6 months	£500	•
		Chair /		£500	

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	on the Age Action Alliance's Loneliness and Isolation Task Group	appointed representative			Spend
Outcome 7 Future Years is spreading good practice and influencing the work of local authorities and other organisations and specifically around the work of health and wellbeing boards, scrutiny panels, dementia forums and transport initiatives	<ul style="list-style-type: none"> • Support local forums to understand the structures and issues that older people can influence • Feedback to Future Years Forum meetings • Share information with LA Older People's Champions & their lead officers 	Forum members	Ongoing		<ul style="list-style-type: none"> • Spend:
Outcome 8 Future Years is influencing spreading good practice to reduce the effects of loneliness and isolation	<ul style="list-style-type: none"> • Develop and promote Good Practice Directory on Loneliness and Isolation • Develop the Knowledge Hub and promote take up and use 	Admin	Ongoing	£2276 (2 hours a week, inc. office costs)	<ul style="list-style-type: none"> • . Spend

Total Expenditure: £16,952