

FUTURE YEARS, the Yorkshire and Humber Forum on Ageing

Constitution Adopted on ...3rd September 2012.....

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1. AIMS

Future Years is an organisation dedicated to pursuing the interests of all present and future older people (50+) in the Yorkshire and Humber region and representing these to the United Kingdom **Advisory** Forum on Ageing and other appropriate bodies.

(See Appendix1 for currently agreed specific aims)

2. MEMBERSHIP

Membership is open to all organisations of older people in the region. Insofar as is possible all such organisations shall be invited to become members.

3. ANNUAL GENERAL MEETING OF MEMBERS

i) Each member organisation shall be entitled to be represented at the Annual General Meeting by one representative, ~~who shall be an older person,~~ and who shall be entitled to vote on its behalf.

ii) The Annual General Meeting is responsible for the determination of the policies of the organisation, and is responsible for electing the elected members of the ~~Forum Executive~~ Committee. (See Section 4 below)

4. THE ~~FORUM EXECUTIVE~~ COMMITTEE

i) There shall be an ~~Forum Executive~~ Committee responsible for pursuing the aims of the organisation and any policies determined by the Annual General Meeting.

ii) The ~~Executive-Forum~~ Committee shall consist of:

a) 2 members elected at an Annual General Meeting to represent members in each sub-region, as defined from time to time by the AGM

b) 1 member appointed annually by any region-wide organisation of older people as determined by the AGM

c) 1 representative appointed by each essential partner organisation as determined by the AGM.

d) ~~Up to 2 M~~members to be co-opted by the Committee to participate in the work of the Committee and/or any of its task groups.

iii) Members appointed under sub-clauses c and d above shall be non-voting members.

iv) Elected members shall be elected for a term of three years.

v) If a member is absent without apologies from three consecutive meetings then the ~~Executive-Forum~~ Committee can resolve that his/her membership be terminated and arrangements made for the vacancy to be filled.

(See Appendix 2 for current partner organisations and recognised sub-regions)

5. OFFICERS AND REPRESENTATIVES OF FUTURE YEARS

The ~~Forum Executive~~ Committee shall elect from its number the following Officers and Representatives at its first meeting following the Annual General Meeting:

- the Chair of Future Years,
- two Vice Chairs, and
- the representative to UKAFA and any deputy or deputies.

~~The Chair and the Vice Chairs will be elected for two years and can be re-elected. The maximum number of relections will be ?~~

6. MEETINGS OF THE EXECUTIVE COMMITTEE

i.)The ~~Executive Forum~~ Committee shall meet at least four times each year.

ii) A special meeting may be called by the Chair. The Chair shall call a special meeting in response to a call from any two members of the Committee specifying the matters to be discussed. Members must be given no less than seven days' notice of such a meeting and of the matters to be discussed.

ii.)The quorum for meetings of the ~~Executive Forum~~ Board shall be one third of the members, or five, whichever is the greater.

iii) Decisions shall be determined by a majority of those voting. In the event of equality of votes the Chair may use a second or casting vote.

7. GENERAL MEETINGS

In addition to the Annual General Meeting, the ~~Executive Forum~~ Committee may call a Special General Meeting at any time. The Chair shall call a Special General Meeting in response to a request in writing from 10 member organisations stating the business to be considered. Members shall be given at least 21 days' notice of the AGM and of any SGM.

8. EXPENDITURE

i) The ~~Forum Executive~~ Committee shall be responsible for ~~stating the expenditure to be authorised in the workplan. aAuthorisation ing_ of all expenditures of money will be the responsibility of the administration (see 9 below).~~

ii) Officers and members of the ~~Forum Executive~~ Committee shall be entitled to reimbursement of all expenses incurred in carrying out their responsibilities to Future Years, except paid representatives of ~~member organisations, as per the Future Years Expenses Policy.~~

9. ADMINISTRATION

Responsibility for the administration of Future Years, including its funds, shall be vested for the time being in Age Concern Support Services. The provision of these functions will be a legitimate cost on the funds of Future Years.

| The ~~Executive-Forum~~ Committee, in accordance with its responsibility under clause 8 i) above, may vary this allocation of responsibility. Any such decision shall be reported to the Annual General Meeting.

10. INSURANCE

Age Concern Support Services will arrange for Mandatory Insurance Cover, ensuring that it includes individual liability cover for members of the
| ~~Executive-Forum~~ Committee who are there in a voluntary capacity and are not paid employees.