

FUTURE YEARS, the Yorkshire and Humber Forum on Ageing

Constitution Adopted on ...3rd September 2012.....

1. AIMS

Future Years is an organisation dedicated to pursuing the interests of all present and future older people (50+) in the Yorkshire and Humber region and representing these to the United Kingdom Advisory Forum on Ageing and other appropriate bodies.

(See Appendix1 for currently agreed specific aims)

2. MEMBERSHIP

Membership is open to all organisations of older people in the region. Insofar as is possible all such organisations shall be invited to become members.

3. ANNUAL GENERAL MEETING OF MEMBERS

i) Each member organisation shall be entitled to be represented at the Annual General Meeting by one representative, and who shall be entitled to vote on its behalf.

ii) The Annual General Meeting is responsible for the determination of the policies of the organisation, and is responsible for electing the elected members of the Forum Committee. (See Section 4 below)

4. THE FORUM COMMITTEE

i) There shall be a Forum Committee responsible for pursuing the aims of the organisation and any policies determined by the Annual General Meeting.

ii) The Forum Committee shall consist of:

- a) 2 members elected at an Annual General Meeting to represent members in each sub-region, as defined from time to time by the AGM
- b) 1 member appointed annually by any region-wide organisation of older people as determined by the AGM
- c) 1 representative appointed by each essential partner organisation as determined by the AGM.
- d) Members to be co-opted by the Committee to participate in the work of the Committee and/or any of its task groups.

iii) Members appointed under sub-clauses c and d above shall be non-voting members.

iv) Elected members shall be elected for a term of three years.

v) If a member is absent without apologies from three consecutive meetings then the Forum Committee can resolve that his/her membership be terminated and arrangements made for the vacancy to be filled.

(See Appendix 2 for current partner organisations and recognised sub-regions)

5. OFFICERS AND REPRESENTATIVES OF FUTURE YEARS

The Forum Committee shall elect from its number the following Officers and Representatives at its first meeting following the Annual General Meeting:

- the Chair of Future Years,
- two Vice Chairs, and
- the representative to UKAFA and any deputy or deputies.

The Chair and the Vice Chairs will be elected for two years and can be re-elected.

6. MEETINGS OF THE EXECUTIVE COMMITTEE

i.)The Forum Committee shall meet at least four times each year.

ii) A special meeting may be called by the Chair. The Chair shall call a special meeting in response to a call from any two members of the Committee specifying the matters to be discussed. Members must be given no less than seven days' notice of such a meeting and of the matters to be discussed.

ii.)The quorum for meetings of the Forum Board shall be one third of the members, or five, whichever is the greater.

iii) Decisions shall be determined by a majority of those voting. In the event of equality of votes the Chair may use a second or casting vote.

7. GENERAL MEETINGS

In addition to the Annual General Meeting, the Forum Committee may call a Special General Meeting at any time. The Chair shall call a Special General Meeting in response to a request in writing from 10 member organisations stating the business to be considered.

Members shall be given at least 21 days' notice of the AGM and of any SGM.

8. EXPENDITURE

i) The Forum Committee shall be responsible for stating the expenditure to be authorised in the workplan. Authorisation of all expenditures will be the responsibility of the administration (see 9 below).

ii) Officers and members of the Forum Committee shall be entitled to reimbursement of all expenses incurred in carrying out their responsibilities to Future Years, except paid representatives of member organisations, as per the Future Years Expenses Policy.

9. ADMINISTRATION

Responsibility for the administration of Future Years, including its funds, shall be vested for the time being in Age UK Support Services. The provision of these functions will be a legitimate cost on the funds of Future Years.

The Forum Committee, in accordance with its responsibility under clause 8 i) above, may vary this allocation of responsibility. Any such decision shall be reported to the Annual General Meeting.

10. INSURANCE

Age UK Support Services will arrange for Mandatory Insurance Cover, ensuring that it includes individual liability cover for members of the Forum Committee who are there in a voluntary capacity and are not paid employees.

Appendix 1

Our vision, mission and aims

Our Vision

Our vision is a society for all ages in which older people in Yorkshire and the Humber have a good quality of life and more opportunities, now and in the future.

Our Mission

To focus expertise and experience in a multi agency forum that enables partners to respond effectively to key issues affecting the diverse and ageing population of the Yorkshire and Humber Region.

Aims

To act as a forum for highlighting and effectively responding to key issues facing the ageing population of the Yorkshire and Humber region:

Objectives

1. **Influence** a wide range of public, private and independent agencies on issues of ageing, valuing older people as a resource, and of the importance of the social and economic well-being of older people.
2. **Communicate** effectively and work in partnership with a range of agencies, older people and their representatives, and other stakeholders concerned with issues of ageing.
3. **Promote awareness** of the impact and implications of demographic change across the region and champion activities which promote awareness of Age Discrimination.
4. **Involve** older people in order to ensure their views are represented within regional strategic developments and are used to inform the work of the Future Years.

Activities

In delivering the above objectives the forum will:

1. Work in partnership with interested and relevant agencies which reflect the diversity of the regions population.
2. Share information and resources including, for example, data, details on legislation, developments and initiatives, problems and examples of best practice.
3. Support and promote the development of partnership working and multi-sector approaches.
4. Support and promote initiatives and developments relevant to the region's ageing population.
5. Conduct research and specific pieces of work; source and gather evidence; collate and share findings and information with partners and other stakeholders.
6. Engage with older people, to ensure their involvement and consultation in key regional strategic developments.

Appendix 2 (Updated 12.11.2012)

Sub regional representation

(4.ii.a)

North Yorkshire (including York)

South Yorkshire

West Yorkshire

Humber (including East Riding, Hull, North and North East Lincolnshire)

Regional organisations of older people

(4.ii.b)

Yorks and Humber Pensioners' Convention

Yorks and Humber TUC Retired Members Forum

Essential partners

(4.ii.c)

Care and Repair

Advocacy Alliance Association

Age UK

Alzheimer's Society

NHS

Contact the Elderly

Older People's Advocacy Alliance Association

NEA

Universities x 2

NIACE

Federation of small businesses